

Chairman Miles Atkins will convene a meeting of the Centralina Economic Development District Board on **Thursday, January 19, 2023, at 4:00 pm**. The meeting will be held via Zoom.

Time	Item	Presenter
4:00 p.m.	Call to Order	Miles Atkins
	Roll Call	
	Amendments to the Agenda (if any)	
Regular Business Items:		
4:05 p.m. Item 1 5 minutes Page 4	Approval of the November 17, 2022, Meeting Minutes The minutes from the November 17, 2022, meeting have been distributed to all members of the Centralina EDD Board for approval. Action/Recommendation: <i>Motion to approve November 17, 2022 Centralina Economic Development District meeting minutes.</i>	Miles Atkins
4:10 p.m. Item 2 10 min Page 6-7	Special Regional Updates from the Centralina EDD Board *New Format* Board members are asked to be prepared to provide updates or information by county: <ul style="list-style-type: none"> New/forecast projects of regional significance, including potential projects suitable for EDA funding and/or opportunities to implement the CEDS. 	Board
4:20 p.m. Item 3 15min Page 9-24	CEDS Update and Implementation Approach The Board will receive an update on the status of the Comprehensive Economic Development Strategy (CEDS) report next steps and discuss implementation of near-term actions. Action/Recommendation: Motion to form a CEDS Implementation Committee to organize, prioritize and support effective and efficient implementation action.	Christina and Anna Lu
4:35 p.m. Item 4 10 minutes Page 26	CEDD Board Appointments and Director Roles The Board will receive information about the current terms of the Board of Directors, the new Board member recruitment process, and updated Board expectations. Action/Recommendation: <i>Receive as presentation.</i>	Geraldine Gardner and Staff
4:45 p.m. Item 5 15 minutes Page 28-46	By-Laws Amendment Introduction The Board will receive a recommendation from the President and COO for certain updates to the organization's by-laws. Action/Recommendation: <i>Receive as information and provide feedback on requested items.</i>	Geraldine Gardner & Staff
5:00 p.m. Item 6	Nominating Committee Formation	Geraldine Gardner

Time	Item	Presenter
10 minutes Page 48-49	<p>The Board will receive information about the bi-annual Board Officers' election process and form a nominating committee.</p> <p>Action/Recommendation: <i>Motion to form a nominating committee, composed of at least three Directors, to recruit and review candidates for the three Officer positions and make a recommendation to the Board at its April annual meeting.</i></p>	
5:10 p.m. Item 7 10 minutes Page 51-56	<p>E-Impact Contract Approval of CEDD annual contract with eIMPACT for \$27,4000 to provide 2023-28 CEDS website data dashboard development, ongoing data management and technical support for 42 CEDS/regional economic indicators. The Additional contract for \$4,800 includes on-call Technical Assistance with eIMPACT staff for both Centralina staff and EDD members. The annual eIMPACT contract also includes EDD member access to the eIMPACT data source Lightcast (formerly Emsi) via password protected access.</p> <p>Action/Recommendation: Motion to Approve an annual contract with eIMPACT for \$27,400 with at a secured cost of \$22,500. Motion to approve an annual contract with eIMPACT for \$27,400 and up to an additional to \$4,800 for on-call Technical Support services.</p>	Christina Danis
5:20 p.m. 5 minutes	Comments from the Board	Board Members and Staff
5:25 p.m. 5 minutes	Comments from the Chair	Miles Atkins
5:30 p.m.	Adjournment	Miles Atkins

Centralina Economic Development District (EDD) complies with the Americans with Disabilities Act (ADA), which prohibits discrimination on the basis of disability. Centralina EDD will make reasonable accommodations in all programs/services to enable participation by an individual with a disability who meets essential eligibility requirements. Centralina EDD's programs will be available in the most integrated setting for each individual. If any accommodations are necessary for participation, please contact the CED Resilience Analyst, 10735 David Taylor Drive, Suite 250 Charlotte, NC 28262, phone (704) 348-2723. Please allow 72 hours advance notice for preparation. Visit our website: www.centralinaedd.org.



Centralina

ECONOMIC DEVELOPMENT DISTRICT

Item 1



10735 David Taylor Drive, Suite 250 | Charlotte, NC 28262

**Centralina Economic Development District
Board Meeting**

MINUTES: November 17, 2022
4:00pm-5:00 pm Via Zoom
MEETING CALLED BY: Vice Chairman Bill Thunberg
PREPARED BY: Anna Lu Wilson
IN ATTENDANCE:

CEDD Board Members

Melinda Bales
Jenn Bosser
Cliff Brumfield
Antony Burton
Astrid Chirinos
Rod Crider

Mike Downs
Donny Hicks
Leslie Johnson
Alan Kathman
Candice Lowder
Panico Peres
Melanie Underwood

Centralina Regional Council Staff

Anna Lu Wilson
Christina Danis
Geraldine Gardner- Ex-officio

Guests

Devin Collins
Pat Mumford

Meeting called to order at 4:00 PM

DISCUSSION

1. Approval of the July 21, 2022 Meeting Minutes

Action: A motion to approve the July 21, 2022 Centralina Economic Development District Board meeting minutes was made by Panico Peres; second by Alan Kathman; the motion was approved unanimously.

2. Prosperity for All CEDS Presentation and Approval

Geraldine Gardner and Anna Lu Wilson presented the *Prosperity for All Comprehensive Economic Development Strategy for the Greater Charlotte Region*. The presentation included an overview of the planning process, vision, goals and implementation strategy. There was discussion with the Board around near-term actions for CEDD in 2023. Additional conversation on the implementation priorities will be held at the January 2023 Board meeting.

Action: A motion to approve the Prosperity for All Comprehensive Economic Development Strategy and authorize staff to submit the CEDS to the US Department Commerce EDA was made by Leslie Johnson; second by Melinda Bales the motion was approved unanimously.

3. Comments from the Board

Board members expressed their appreciation for the CEDS process and final plan.

4. Comments from the Chair

The Vice Chair thanked the Board for their service in 2022 and reminded them of the next meeting on January 19, 2023.

5. Adjournment.

Action: Vice Chairman Bill Thunberg adjourned the meeting. Adjournment at 4:33 PM



Centralina
ECONOMIC DEVELOPMENT DISTRICT

Item 2



Economic Development District Agenda Item Cover Sheet

Board Meeting Date:	1/19/2023	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	N. Claiborne	Presentation Time:	15 minutes			
Presenter at Meeting:	Christina Danis	Phone Number:	704-688-6502			
		Email:				
Alternate Contact:	Anna Lu Wilson	Phone Number:	704-385-4790			
		Email:				
Submitting Department:	CEDD Admin	Department Head Approval:	Christina Danis			
Description of Agenda Item: <i>(This wording will be used to summarize the item on the agenda cover page.)</i>						
Board members are asked to be prepared to provide updates or information by county: <ul style="list-style-type: none"> • New/forecast projects of regional significance, including potential projects suitable for EDA funding and/or opportunities to implement the CEDS. 						
Background & Basis of Recommendations:						
Requested Action / Recommendation:						
Receive as information						
Time Sensitivity: <i>(none or explain)</i>	15 minutes					
Budget Impact: <i>(none or explain)</i>	None					
Attachments: <i>(none or list)</i>	None					



Centralina
ECONOMIC DEVELOPMENT DISTRICT

Item #2

**No attachments. Presentation
to be made during the
meeting.**



Centralina
ECONOMIC DEVELOPMENT DISTRICT

Item 3

Board Agenda Item Cover Sheet

Board Meeting Date:	January 19, 2023	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Anna Lu Wilson	Presentation Time:	20 minutes			
Presenter at Meeting:	Christina Danis	Phone Number:	704-688-6502			
		Email:	cdanis@centralin.org			
Alternate Contact:	Anna Lu Wilson	Phone Number:	704-385-4790			
		Email:	alwilson@centralina.org			
Submitting Department:	CEDD Admin	Department Head Approval:	C. Danis			
Description of Agenda Item: <i>(This wording will be used to summarize the item on the agenda cover page.)</i>						
The Board will receive an update on the status of the Comprehensive Economic Development Strategy (CEDDS) report next steps and discuss implementation of near-term actions.						
Background & Basis of Recommendations:						
<p>Achieving the vision of the CEDDS and “prosperity for all” will require strong regional partnerships and bold leadership from key stakeholders across the public, private and institutional spheres. Per the CEDDS Implementation Road Map, which outlines each goal and associated recommendations and action plans. There are 26 URGENT items, which must be initiated within the next 18 months, that need to be organized by priority and identify supportive partners to achieve success.</p> <p>Staff will provide an update on the progress of near-term actions in motion, such as the IEDC Technical Assistance Grant award, the NC Association of Regional Council of Governments (NCARCOG) funding for the Regional Resiliency Collaborative program, the partnership with NC State IEI to develop a Digital Inclusion Plan for the region, the Transportation Demand Management initiatives associated with the Connect Beyond implementation, the CEDD website refresh, the digital CEDDS update, development of the Prosperity Profile and CEDDS metrics and interactive data portal enhancements.</p>						
Requested Action / Recommendation:						
Motion to form a CEDDS Implementation Committee to organize, prioritize and support effective and efficient implementation action.						
Time Sensitivity: <i>(none or explain)</i>	The Implementation Committee must prioritize items in the near-term or Urgent to be initiated within the next 18 months.					
Budget Impact: <i>(none or explain)</i>						
Attachments: <i>(none or list)</i>	Action Items Timeline					

Prosperity for All Goals

- 1. Expanding Economic Opportunity for All**
- 2. Building Community Supportive Infrastructure**
- 3. Strengthening Regional Resilience and Global Competitiveness**



Expanding Economic Opportunity For All

- 5 Recommendations
- 22 Action Items




EDUCATION ACCESS & ATTAINMENT
From early childhood access to post-secondary attainment



CAREER PATHWAYS DEVELOPMENT
Education and industry partnerships



SMALL BUSINESS & ENTREPRENEUR SUPPORT



SYSTEMS ALIGNMENT
Aligning workforce and economic development systems



REGIONAL COLLABORATION
Collaboration across institutions and across borders



Building Community Supportive Infrastructure

- 5 Recommendations
- 20 Action Items



HOUSING CHOICES

Housing choices and affordability that reflect local needs and align with regional growth principles



MOBILITY CHOICES

Expanding access to different modes of transportation and connectivity to local and regional destinations



BROADBAND CONNECTIVITY

Broadband affordability and access for households and businesses



ENERGY & WATER

Resilient systems for energy, water, stormwater and site specific utility investments



FREIGHT SYSTEMS

Movement of goods to support local, national and international supply chains.



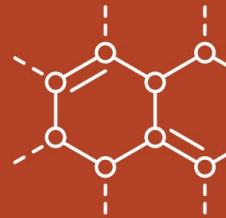
Strengthening Regional Resilience and Global Competitiveness

- 5 Recommendations
- 16 Action Items



REFINED CLUSTER STRATEGY

Connecting across clusters and focusing on regional collaboration to support growth



RESEARCH & DEVELOPMENT

Enhancing our innovation capacity region-wide



ADVANCED MANUFACTURING

Coordinate regional efforts to support industry, workers and innovators



GLOBAL ENGAGEMENT

Leveraging existing international assets and supporting the growth of new connections

Monitoring & Evaluation

CEDS – Maintaining our Momentum

Phase	Monitoring	Evaluation
Scope	Tracking of near-term implementation actions by status	Tracking of goal impact indicators and success stories
Approach	Centralina will engage identified lead entities and partners to obtain information on implementation progress	Centralina will continuously track impact indicators and collaborate with partners to identify success stories
Reporting	EDA Centralina EDD Board of Trustees	EDA Centralina EDD Board of Trustees
Frequency	Bi-annual, aligned to EDA reporting cycle	Annual, aligned to EDA reporting cycle
Additional External Communication	Annual report on near-term implementation actions by status will be shared with CEDS stakeholders	Success stories from implementation will be featured on Centralina’s website and in the monthly newsletter



Monitoring & Evaluation

Scope & Approach

- SCOPE - 26 URGENT Near-Term Action Items
 - In progress
 - Not Started
 - Completed
- APPROACH – CEDD engagement with lead entities and partners
 - Format
 - Prioritization of Urgent Action Items
 - Report Out



Action Items Selected

Action items already assigned to be led by partners

Urgent Action Items Led by Groups

- 6 Centralina EDD
- 6 Centralina Connect Beyond
- 4 Workforce Development Boards
- 3 Charlotte Regional Business Alliance
- 3 UNC Charlotte
- 5 Lead needs to be identified
- 14 Working groups need members



Subtitle Goes Here

Implementation Document

THANK YOU

704-372-2416 | CEDD@centralina.org | 10735 David Taylor Drive, Suite 250,
Charlotte, NC 28262 | www.centralinaedd.org

Approach

*Select the Preferred Board
Format for the CEDS
Implementation*

1. CEDD Board serves as the CEDS Implementation Committee it prioritizes and staff will assign Action Items to members to lead/support
2. CEDD Board members based on their SME volunteer to lead/support CEDS Action Items and prioritization of urgent items
3. Volunteer sub-committee that serves as the CEDS Implementation Committee that prioritizes and assigns Action Items to Board SME to lead/support with a report out at @ Board meeting



GOAL 1 URGENT ACTION ITEMS (Initiate Jan 2023 – June 2024)

Action Item	Description	Lead	Supportive Entities	Status	Working Group	Timeline to Launch
1.1	Harmonize disparate labor market data collection and dissemination tools across various workforce and economic development groups in the region to provide consistent and clear data that aligns with industry clusters and niche sectors region wide	Workforce Development Boards	Centralina EDD	Not Started	Need Members Identified	Oct. 2023
1.2	Integrate career pathway information and related data to ensure alignment of message across the region and maximize resources that may be available outside of different workforce development service areas	Workforce Development Boards		Not Started	Need Members Identified	Jan. 2024
1.4	Map workforce development resources and tools by county to identify opportunities for cross promotion by partners to improve navigation of available services by jobseekers, students, unemployed, and under employed individuals	Workforce Development Boards		Not Started		July 2023
2.1	Network local business engagement leaders across various workforce and economic development organizations to collaborate on talent solutions to address businesses' needs	Centralina EDD		Not Started		July 2023
3.2	Support local governments with land use planning and best practice models for the safe siting of community	Centralina		Not Started		Oct. 2023

	early care facilities to meet employee needs.					
4.1	Map resources by county to assist with partnership development and improve outreach to entrepreneurs and small business owners	CRBA		In-Progress		2023
4.2	Promote connectivity within region's entrepreneurial ecosystem through linkage of entrepreneurial resources, support groups and state-wide organizations such as NC IDEA	UNC Charlotte		Not Started	Need Members Identified	Jan. 2024
5.1	Support the regular leadership convening of community colleges, universities, and health care institutions to build networks and explore project specific collaborations.	Need Lead Identified		Not Started	Need Members Identified	Oct. 2023
5.2	Develop an anchor institution strategy that identifies opportunities to enhance procurement, hiring, workforce development and other levels of inclusive growth	Need Lead Identified		Not Started	Need Members Identified	Jan. 2024

GOAL 2 URGENT ACTION ITEMS (Initiate Jan 2023 – June 2024)

Action Item	Description	Lead	Supportive Entities	Status	Working Group	Timeline to Launch
1.1	Develop an employer-based commuter program for major regional and community employment centers	Centralina Connect Beyond		Not Started	Existing	Jan. 2023
1.2	Expand the regional coalition of CONNECT Beyond champions to coordinate major cross-jurisdictional mobility investments and exploration of regional partnership models	Centralina Connect Beyond		In-Progress	Existing	Jan. 2023

2.2	Evaluate opportunities for consortium applications to competitive infrastructure grants offered under the Bipartisan Infrastructure Law (e.g. MEGA, INFRA, RAISE) that address regional or cross-jurisdictional infrastructure needs	Centralina Connect Beyond		In-Progress	None	Jan. 2023
2.3	Seek economic development leader advocacy for major transportation projects and support for competitive funding applications, even for projects that are located outside of a leader's county	Need Lead Identified		Not Started	Need Members Identified	July 2023
2.5	Ensure all Centralina region MPOs and RPOs participate in the update of land use data that supports the region's travel demand model and the forecast of employment and population distribution within each county	Centralina Connect Beyond		In-Progress	Existing	Jan. 2023
3.2	Support local competitive funding applications for utility and infrastructure planning and investment while exploring opportunities for regional consortium opportunities where appropriate	Centralina EDD	NCARCOG	In-Progress	None	Oct. 2022
4.1	Launch a regional housing dialogue to understand challenges to housing diversity, quality and affordability and opportunities for collaboration	CRBA		Not Started		2023
4.2	Support NCDOT initiatives to incorporate broadband into new and upgraded transportation facilities	Centralina Connect Beyond		In-Progress	Existing	Jan. 2023

5.2	Develop a Digital Inclusion Plan for the region that supports the State of North Carolina's Digital Divide Plan and leverages new resources offered in the American Rescue Plan Act and other related state and federal digital infrastructure funding opportunities	Centralina EDD	NC State Institute for Emerging Issues	In-Progress	Need Members Identified	Mar. 2022
5.3	Support local competitive funding applications for broadband and digital infrastructure planning and investment while exploring opportunities for regional consortium opportunities where appropriate	Centralina EDD	NC Dept of Information Technology	In-Progress	Need Members Identified	Nov. 2022

GOAL 3 URGENT ACTION ITEMS (Initiate Jan 2023 – June 2024)

Action Item	Description	Lead	Supportive Entities	Status	Working Groups	Timeline to Launch
1.1	Identify cross linkages and convergences within the advanced manufacturing, health & life sciences and IT and logistics & distribution clusters	Centralina EDD	IEDC Technical Assistance	In-Progress	Need Members Identified	Jan. 2023
2.1	Investigate and determine feasibility of a regional Supply Chain Council to engage existing industry to plan for effective solutions	Need Lead Identified		Not Started	Need Members Identified	Jan. 2024
2.2	Support the development of a regional network of innovation hubs to house advanced manufacturing research, testing, prototype fabrication and workforce development programming	Need Lead Identified		Not Started	Need Members Identified	Apr. 2024
2.4	Invest in diversifying and upskilling the advanced manufacturing talent pipeline through apprenticeships, harmonized career pathway descriptions and collaborative training models	Workforce Development Boards		Not Started	Need Members Identified	July 2023

3.1	Improve cross-regional knowledge of target industries and niche sectors in each county to strengthen regional competitiveness and identify opportunities for collaboration	CRBA		Not Started		2023
4.1	Support the development of new and expansion of existing centers of excellence that support commercialization activities within the region's industry clusters and niche sectors such as energy, materials, defense, IT/cyber and life sciences	UNC Charlotte		Not Started	Need Members Identified	Jan. 2024
4.2	Assess the R&D, innovation and technology commercialization resources within the region's industry clusters to identify areas of weakness, opportunity and collaboration	UNC Charlotte		Not Started	Need Members Identified	Oct. 2023



Centralina

ECONOMIC DEVELOPMENT DISTRICT

Item 4

Board Agenda Item Cover Sheet

Board Meeting Date:	January 19, 2023	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Geraldine Gardner	Presentation Time:	10 min			
Presenter at Meeting:	Geraldine Gardner	Phone Number:	704-351-7130			
		Email:	ggardner@centralina.org			
Alternate Contact:	Narissa Claiborne	Phone Number:	717-434-2284			
		Email:	nknight@centralina.org			
Submitting Department:	CEDD Admin.	Department Head Approval:	G. Gardner			
Description of Agenda Item: <i>(This wording will be used to summarize the item on the agenda cover page.)</i>						
<p>The Board will receive information about the current terms of the Board of Directors, new Board member recruitment process and updated Board expectations.</p>						
Background & Basis of Recommendations:						
<p>Per the organization's by-laws, Section 4.01(b), the Centralina Regional Council's Executive Board shall approve Centralina Economic Development District Board of Directors. The current Board of Directors is grouped into two classes, each with three-year terms. To ensure consistent leadership during the development of the CEDS in 2022, the term of group one was extended by one year.</p> <p>Staff will provide an update on the current term classes, recruitment of vacant Board positions and lead the Board in a discussion of renewed responsibilities and expectations.</p>						
Requested Action / Recommendation:						
Receive as information and provide feedback.						
Time Sensitivity: <i>(none or explain)</i>	President will introduce Board of Directors' recommendations at the March 8, 2023, Centralina Regional Council Executive Board meeting.					
Budget Impact: <i>(none or explain)</i>	None.					
Attachments: <i>(none or list)</i>	None.					



Centralina

ECONOMIC DEVELOPMENT DISTRICT

Item 5

Board Agenda Item Cover Sheet

Board Meeting Date:	January 19, 2023	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Geraldine Gardner	Presentation Time:	10 min			
Presenter at Meeting:	Geraldine Gardner	Phone Number:	704-351-7130			
		Email:	ggardner@centralina.org			
Alternate Contact:	Narissa Claiborne	Phone Number:	717-434-2284			
		Email:	nknight@centralina.org			
Submitting Department:	CEDD Admin.	Department Head Approval:	G.Gardner			

Description of Agenda Item: *(This wording will be used to summarize the item on the agenda cover page.)*

The Board will receive a recommendation from the President, COO for certain updates to the organization's by-laws.

Background & Basis of Recommendations:

The organization's by-laws have not been updated since 2011 and the President is recommending a series of changes as outlined below. A number of items require the Board's discussion and further clarification from Centralina's attorney.

Administrative:

- Updating the "Doing Business As" for both the District and Centralina and changing Centralina's acronym.
- Updating the organization's listed address and clarify

Substantive:

- Section 4.02: Removing list of named Board members from 2011-2013; Clarifying Board of Director terms and composition; eliminating unlimited terms and automatic reappointment
- Section 4.04: Adjusting the meeting schedule (June instead of July) and Annual Meeting date; allow President/COO to adjust meeting time and location to provide greater flexibility
- Section 7.02: Contracts authority and financial administration

Based on the Board's feedback of proposed changes, Centralina will develop an additional mark up with Attorney input ahead of the second reading at the April meeting.

Organization's by-laws, section 9.03

Amendments. Amendments to these Bylaws may be proposed by the President or by a majority vote of the Board of Directors. Any proposed amendments must be in writing and must be read at two (2) consecutive meetings of the Commission following the meeting at which such

Amendment was initially proposed. It may be voted on at the meeting at which the second reading occurs. A majority favorable vote of the Directors present at the meeting shall be necessary for adoption of the proposed amendments to the Bylaws.

Requested Action / Recommendation:

Receive as information and provide feedback on the proposed scope of the amendments.

Time Sensitivity:
(none or explain)

Introduction of the amendments must be made at the January meeting to conform to the review timeline outlined in the current by-laws.

Budget Impact:
(none or explain)

None.

Attachments:
(none or list)

By-laws mark-up

PROPOSED AMENDMENTS IN TRACKING CHANGES BELOW

January 12, 2023

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**AMENDED AND RESTATED BYLAWS OF
CENTRALINA ECONOMIC DEVELOPMENT COMMISSION, INC.,
A NORTH CAROLINA NONPROFIT CORPORATION**

[THE BYLAWS WERE ORIGINALLY ADOPTED ON MARCH 10, 2005 AND WERE REVISED AND AMENDED ON MARCH 23, 2006. THE PURPOSE OF THIS AMENDED AND RESTATED VERSION IS TO AMEND AND RESTATE THE BYLAWS AS OF JULY 21, 2011]

Amended and Restated Bylaws adopted July 21, 2011

BYLAWS

ARTICLE I. OBJECTIVES

The objective of CENTRALINA ECONOMIC DEVELOPMENT COMMISSION, INC. d.b.a. the Centralina Economic Development District (the "Commission") is to promote a strong and growing economy by carrying out community economic development programs in the North Carolina counties in the "Centralina Region," (including Anson, Cabarrus, Gaston, Iredell, Lincoln, Mecklenburg, Rowan, Stanly and Union and the City of Charlotte). The Commission shall be classified as a charitable organization as provided in Section 501(c)(3) of the Internal Revenue Code of 1986 (or corresponding provision of any future United States Internal Revenue law).

Commented [GG1]: Change accounts for the District name change completed in 2018.

No part of the net earnings of the Commission shall inure to the benefit of, or be distributable to its Directors, Officers, or other private persons, except that the Commission shall be authorized and empowered to pay reasonable compensation for services rendered or expenses incurred and to make payment and distributions in furtherance of the purposes set forth in these Bylaws and in the Articles of Incorporation. Notwithstanding any other provision of these Bylaws, the Commission shall not carry on any other activities not permitted to be carried on by a corporation exempt from Federal income tax under Section 501(c)(3) of the Internal Revenue Code of 1986 (or the corresponding provision of any future United States Revenue law).

ARTICLE II - OFFICES AND REGISTERED AGENT

Section 2.01. Principal Office. The principal office of the Commission in the State of North Carolina shall be located in the Centralina nine-county region at 525 North Tryon Street, 12th Floor, Charlotte, North Carolina, 28202. The Commission may change its principal office or have such other offices, either within or without the state of North Carolina, as the Board of Directors may direct or as the business of the Commission may require from time to time.

Commented [GG2]: Current Location: 10735 David Taylor Drive, Suite 250, Charlotte, NC 28262.

Requesting attorney input as to whether we need to specify an address in the bylaws or use a general statement about a location in the region.

Section 2.02. Registered Office. The Commission shall maintain a registered office as required by the North Carolina Nonprofit Corporation Act (hereinafter referred to as "Act"), at a location in North Carolina designated by the Board of Directors from time to time. In the absence of a contrary designation by the Board of Directors, the registered office of the Commission shall be its principal office.

Section 2.03. Registered Agent. The Commission shall maintain a registered agent as required by the Act who shall have a business office at the Commission's registered office. The registered agent shall be designated by the Board of Directors from time to time. In the absence of such designation, the registered agent shall be the Executive Director of the Centralina Council of Governments, d.b.a Centralina Regional Council (the "CCOG Centralina") who serves as a non-voting, Ex-Officio director on the Commission Board of Directors.

Commented [GG3]: Change accounts for DBA - Centralina Regional Council ("Centralina")

Section 2.04. Filings. In the absence of directions from the Board of Directors to the contrary, the Secretary/Treasurer of the Commission shall cause the Commission to maintain current all filings in respect of the registered office and registered agent with all governmental officials as required by the Act.

ARTICLE III. MEMBERSHIP

Section 3.01. No Members. The Commission shall have no members.

ARTICLE IV. BOARD OF DIRECTORS

Section 4.01. General Powers. The governing body of the Commission is its Board of Directors. All corporate powers shall be exercised by or under the authority of, and the business and affairs of the Commission shall be managed under the direction of, its Board of

Directors, except as otherwise provided in the Articles of Incorporation or in an agreement valid under the Act.

Section 4.02. Election, Number and Tenure.

- (a) Effective April 1, 2011, the Board of Directors shall consist of the following individuals, who shall serve until the term expiration date set opposite his or her name, or until his or her successor is appointed and qualified:

Commented [GG4]: Change to this section to account for not listing specific individuals. Working with attorney on specific line edits to be compliant with EDA and legal requirements

Term : 2011-2013

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Board Member	Representing	Recommended by	Organization
Jarvis Woodburn	Anson County	Anson County	Anson County
Joe Carpenter	Gaston County	Gaston County	Gaston County BOC
George Arena	Lincoln County	Lincoln County	Lincoln County BOC
Manuel Rey	Mecklenburg County (Private)	CCOG	Banco de la Gente
Ron Leeper	Mecklenburg County (Private)	Mecklenburg County	R.J. Leeper Construction, LLC
George Dunlap	Mecklenburg County	Mecklenburg County	Mecklenburg County BOC
Tom Anderson	Lincoln Co. (Private)	CCOG	All American Fitness
Astrid Chirinos	Mecklenburg Co. (Private)	CCOG	Latin American Chamber of Commerce
Jim Puckett	Mecklenburg Co. (Private)	CCOG	Electro Painters, Inc
Dan Ramirez	Mecklenburg Co. (Private & Public)	CCOG	NOVA Engineering
Tracy Jackson	Iredell Co. (Public)	Iredell County BOC	Deputy County Manager
Mark Brady	Mooresville (Private)	Mooresville	First Trust Bank
Robert Van Geons	Rowan County	Rowan County	RowanWorks

**2011-2013
Open Positions**

Board Member	Representing	Recommended by	Organization
Vacant	Anson County (Private)	Anson County	-
Vacant	Iredell County (Private)	Iredell County	-
Vacant	Lincoln County (Private)	Lincoln County	-
Vacant	Stanly County (Private)	Stanly County	-
Vacant	⌘	-	-
Vacant	⌘	-	-

Term: 2010-2012

Name	Representing	Recommended by	Organization
Joel Randolph	Mecklenburg County	CCOG	Randolph & Son Builders/Owner
Bill Thunberg	Regional	CCOG	Alexander Zachary Jewelers
Jeanie Moore	Rowan County	Rowan County	Rowan Cabarrus Comm. College
Tim Gause	Regional	CCOG	Duke Energy
John McKay	Union County	Union County	SPCC
Tracy Philbeck	Gaston County	Gaston County BOC	Gaston County BOC
Chris Carney	Town of Mooresville	Town of Mooresville	Town of Mooresville
Nancy Carter	City of Charlotte	City of Charlotte	City of Charlotte Council
Todd Johnson	Union County	Union County BOC	Union County Board of Commissioners
Paul Stratos	Stanly County	Stanly County BOC	Stanly County EDC
Jim Prosser	Ex-Officio	Statutory	CCOG
Mike Manis	Ex-Officio	Statutory	CCOG

- (b) Upon the expiration of the term of each of the above-named Directors, and upon the expiration of the term of all subsequent Directors, the Board of Directors shall be

Amended and Restated Bylaws adopted July 21, 2011

appointed by the Executive Committee of the ~~CCOG~~CENTRALINA at its first regular meeting in each calendar year, but in all events on or before April 1, of each year.

- (c) The number of Directors constituting the Board of Directors of the Commission shall be not less than twenty-five (25) nor more than thirty-one (31), effective April 1, 2011. The Board as a whole must continually meet the criteria set forth in Subsection 4.03 of these Bylaws. Each Director shall hold office until his death, resignation, retirement, removal, disqualification, or his successor shall have been appointed and qualified.
- (d) In March, 2012, up to seventeen (17) Directors shall be appointed for a Three (3) year term; and in March, 2013, up to fourteen (14) shall be appointed for a Three (3) year term; and this pattern of appointment shall continue in each three (3) year period thereafter. Vacancies on the Board of Directors may be replaced, but shall not be required, so long as the minimum number of Directors is maintained. Directors may be reappointed without limitation.

Commented [GG5]: Centralina proposes that Director appointments be reviewed at the end of each term and recommendation for reappointment be proposed to the Centralina Executive Board. Factors of reappointment should include, but are not limited to: attendance at Board meetings and appointed subcommittees; participation in CEDD activities, such as CEDS development and implementation

Commented [GG6]: See comment above.

Section 4.03. Qualifications. The Board of Directors must at all times be broadly representative of the principal economic interests of the Centralina Region. Specifically, the organization and governance of the affairs of the Commission shall be the responsibility of the Board of Directors. The Board of Directors must at all times comply with the organization and governance requirements set forth in 13 CFR § 304.2(c) as that section is amended from time to time.

Section 4.04. Regular Meetings. Regular meetings of the Board of Directors shall be held without notice other than specified in these Bylaws. The meetings shall be held at the time and place within the Centralina Region designated by the Board of Directors from time to time. In absence of any such designation, meetings shall be held at least quarterly in January, April, ~~July~~June, and October of each year for the transaction of such business as may come before the meeting. The ~~April~~June meeting each year shall be designated as the "Annual Meeting" of the Commission. The ~~Board of Directors may, by resolution, President and COO~~ change the time and place for the holding of regular meetings. At least one meeting each year shall be open to the public and the date of and agenda for that meeting must be published sufficiently in advance to allow the public a reasonable time to prepare in order to participate effectively. The

Commented [GG7]: Change to June to coincide with Centralina workplan and budget development cycle and CEDS evaluation and monitoring cycle

Commented [GG8]: Propose change to June to coincide with Centralina workplan and budget development cycle.

Commented [GG9]: Change to allow for greater administrative flexibility

public meeting shall generally be held in ~~April-June~~ of each year and shall be designated as the Annual Meeting of the Commission.

Section 4.05. Special Meetings. Special meetings of the Board of Directors may be called by or at the request of the Chairman or any three Directors. The person or persons authorized to call special meetings of the Board of Directors may fix any place, either within or without the State of North Carolina, as the place for holding any special meeting of the Board of Directors called by them.

Section 4.06. Notice. Notice of any special meeting shall be given at least seventy-two (72) hours previous thereto by written, electronic, or telephonic notice delivered personally, transmitted, faxed or mailed to each Director at his or her address as reflected in the records of the Commission. The attendance of a Director at a meeting shall constitute a waiver of notice of such meeting, except where a Director attends a meeting for the express purpose of objecting to the transaction of any business because the meeting is not lawfully called or convened. Neither the business to be transacted at, nor the purpose of, any regular or special meeting of the Board of Directors must be specified in the notice or waiver.

Section 4.07. Quorum. One third (1/3) of the total number of the Directors (excluding vacancies) shall constitute a quorum for the transaction of business at any meeting of the Board of Directors. The withdrawal of a Director from a meeting at which a quorum has been established shall not affect any actions of the Board unless immediately before any vote a quorum call is requested by a Director and there are not sufficient Directors then present to constitute a quorum. A Director will be considered present, including being counted in constitution of a quorum, and eligible to participate in the vote on matters before the Board at a Commission meeting if the Director is connected by interactive electronic means to the meeting in the form of conference call phone line, videoconference or audio-visual internet connection.

Section 4.08. Manner of Acting. The act of a majority of the Directors present at a meeting at which a quorum was present shall be the act of the Board of Directors.

Section 4.09. Vacancies. Any vacancy occurring in the Board of Directors may be filled by the Executive Committee of the Centralina Regional Council CROC, consistent with the provisions and requirements of Section 4.03. of these Bylaws. A Director appointed to fill a vacancy shall serve for the unexpired term of his or her predecessor in office. Any appointed Directorship to be filled by reason of an increase in the number of Directors shall be filled in like manner.

Commented [GG10]: Proposed moving up to Section 4.02

Section 4.10. Presumption of Assent. A Director of the Commission who is present at a meeting of the Board of Directors at which action on any corporate matter is taken shall be presumed to have assented to the action taken, unless his dissent shall be entered in the minutes of the meeting, or unless he shall file his written dissent to such action with the person acting as the secretary of the meeting before the adjournment thereof. Such right to dissent shall not apply to a Director who voted in favor of such action.

Section 4.11. Informal Action by Directors. Any action required to be taken at a meeting of the Board of Directors, or any other action which may be taken at a meeting of the Directors, may be taken without a meeting if a consent in writing, setting forth the action so taken, shall be signed by all the Directors entitled to vote with respect to the subject matter thereof.

Section 4.12. Conduct of Meetings - Parliamentary Procedure. The Chairman of the Board shall preside at all meetings of the Board of Directors. In the absence or at the request of the Chairman, the Vice Chairman or the President shall preside at such meeting. The Secretary/Treasurer, or in the absence or at the request of the Secretary/Treasurer, any person designated by the presiding officer shall act as secretary of such meeting. The meetings of the Commission will be conducted utilizing the rules of parliamentary procedure outlined in Robert's Rules of Order; and the legal counsel, when present, shall serve as parliamentarian.

ARTICLE V. OFFICERS

Section 5.01. Elective Officers. The Officers of the Commission shall consist of a Chairman, a Vice Chairman, a Secretary/Treasurer, and a President (Chief Operating Officer). Each of these Officers, except the President, shall be elected in the manner hereinafter provided

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and shall serve from the election date of the Annual Meeting of the Board of Directors for a Two (2) year term until the Annual Meeting two years from the Annual Meeting at which the Officer was elected or until a successor shall be appointed.

Commented [GG11]: Inquiring with Attorney if election can occur outside of the Annual Meeting and be retained at April meeting.

Section 5.02. Nomination of Officers. At or before the Annual Meeting of the Commission in the year in which Officers are to be elected (i.e., every other year), the Board of Directors shall nominate one or more candidates for each office (except the President/Chief Operating Officer). The Chief Operating Officer (President) shall be elected by the Board of Directors and shall serve at the pleasure of the Board, and shall be a non-voting Ex-Officio member of the Board.

Section 5.03. Further Nominations. Following the nomination of Officers as set forth in Section 5.02, the Board of Directors shall call for any further nominations from the floor of the meeting, after which the nominations shall be declared closed.

Section 5.04. Voting Procedure. Assuming a quorum of Directors is present, the Chairman shall call for a vote for the offices to be elected. Such a vote shall be taken by voice vote, or by such other means as agreed to by a majority of the Directors present. In the event there is not a quorum of Directors at the meeting in question, the President shall, within ten (10) days following such meeting, furnish each Director of the Commission with an official ballot for those offices for which a voice vote was not taken. Each Director shall be entitled to vote by secret ballot and shall mail, e-mail, or fax the Director's ballot so that it will be received by the President at least one (1) day prior to the next meeting of the Commission. The person receiving the highest number of votes for each office shall be elected.

Section 5.05. Attendance at Meetings. Directors are expected to attend all of the regular meetings of the Commission. Directors who are unable to attend at least two (2) of four (4) regular meetings of the Commission during any twelve (12) month period shall be requested by the Chairman or the President of the Commission to consider resigning his or her position on the Commission. If such Director elects not to resign, the Commission may, after notice to the Director involved, vote to remove the Director for lack of attendance. Such removal shall be

considered for cause. The Commissioner asked to resign for lack of attendance shall not be entitled to vote on such motion.

Section 5.06. Chairman. The Chairman shall preside at all meetings of the Commission and shall appoint all committees which may be herein provided for and such other committees as the Chairman may deem advisable.

Section 5.07. Vice Chairman. The Vice Chairman shall, in the absence of the Chairman, preside at meetings and exercise all of the powers of the Chairman.

Section 5.08. Secretary/Treasurer. The Secretary/Treasurer shall insure that a record of all minutes of each meeting are kept and distributed or read for approval at each successive meeting. The Secretary/Treasurer shall read, file, and retain custody of all resolutions and papers which may come before the Commission. The Secretary/Treasurer, or his or her designee, shall retain custody of all resolutions and papers which may come before the Commission. The Commission, at the direction of the Secretary/Treasurer, shall render a statement of the financial condition of the Commission at each regular meeting and an audited statement at the end of each fiscal year.

Section 5.09. President. The President shall serve as the Chief Operating Officer of the Commission and shall be responsible for the day-to-day operations of the Commission. The President shall perform such other duties as requested by the Chairman of the Commission and/or the Board of Directors. The President shall serve on the Board as a non-voting Ex-Officio Director.

ARTICLE VI. COMMITTEES

Section 6.01. Appointment of Committees. The Chairman may establish such advisory committees as he or she may deem advisable, which committee shall advise the Commission as to particular matters. The members of such committees shall be appointed by and shall serve at the will of the Chairman. At least one member of any such committee shall be a Director, who shall act as a liaison between the committee and the Commission.

Section 6.02. Committee Meetings. All Directors shall be given notice of any advisory committee meeting and any Director may attend such meeting.

ARTICLE VII. STAFFING, CONTRACTS, LOANS, CHECKS AND DEPOSITS

Section 7.01. Staffing. The Commission may contract for, or employ its own personnel, to provide administrative services and to provide for the day-to-day operations of the Commission, all as determined by the Board of Directors.

Section 7.02. Contracts. The Board of Directors may authorize any Officer or Officers, agent or agents, to enter into any contract or execute and deliver any instrument in the name of and on behalf of the Commission, and such authority may be general or confined to specific instances. All contracts, agreements, or other instruments to which the Commission is a party and which require Commission approval shall be submitted to the Commission's attorney for approval as to form prior to execution thereof.

Section 7.03. Loans. No loans to acquire or borrow funds shall be contracted on behalf of the Commission and no evidences of indebtedness shall be issued in its name unless authorized by a resolution of the Board of Directors. Such authority may be general or confined to specific instances.

Section 7.04. Checks, Drafts, Etc. All checks, drafts or other orders for the payment of money, notes or other evidences of indebtedness issued in the name of the Commission shall be signed by the President (Chief Operating Officer) and one of the three standing Executive Officers of the Commission (Chairman, Vice-Chairman, or Secretary\Treasurer) and in such manner as shall from time to time be determined by resolution of the Board of Directors. The President and a designated financial agent or agents shall have singular authority to make payments in amounts not to exceed \$5000 for business goods and services occurring in the normal and ordinary course of business in the day-to-day operations of the Commission.

Commented [GG12]: Section needs to be updated to reflected delegated authority for signing contracts to President and COO. Would recommend signature authority mirror Centralina Regional Council by-laws:

Board Authorization Required for:
-general operating revenue (from member dues) of **more than \$50,000**
-federal, state and/or local funds of **more than \$200,000**

President/COO authorized
-general operating revenue (from member dues) of **\$50,000 or less**
-federal, state, and/or local funds of **\$200,000 or less**

Commented [GG13]: See comment above about signing authority

Centralina would like to review current process with the Board at the January to discuss options to reconcile duties as assigned to Centralina finance dept.

Section 7.05. Deposits. All funds of the Commission not otherwise employed shall be deposited from time to time to the credit of the Commission in such banks, trust companies or other depositories as the Board of Directors may select.

Section 7.06. President Authority. The President in performance of duties as Chief Operating Officer is authorized to enter into contracts and deliver instruments in the name of and on behalf of the Commission necessary for the day-to-day operations of the Commission, including general banking activities, intermediary grants administration and implementation, and ~~activities associated with CCOG CCED Regional Revolving Loan Fund (the "CCRLF").~~ The authority granted herein is limited to activities occurring in the normal and ordinary course of business in the day-to-day operations of the Commission on behalf of the Commission. ~~The authority granted herein with respect to the CCRLF is the sole approval necessary to allow the President to disburse funds, execute documents and take other necessary actions pursuant to and in accordance with the CCRLF Plan dated November 30, 2010, as it may be amended or modified from time to time.~~ In the event of a conflict between the provisions of this Section 7.06 and any other provision of the Bylaws, the terms of Section 7.06 shall control.

Commented [GG14]: Change to remove reference to a program that no longer exists

ARTICLE VIII DISTRIBUTION OF ASSETS UPON DISSOLUTION

Section 8.01. Distribution of Assets. Upon dissolution of the Commission, assets thereof shall, after all of its liabilities and obligations have been discharged or adequate provision made therefor, be distributed for one or more exempt purposes within the meaning of Section 501(c)(3) of the Internal Revenue Code (or the corresponding section of any future federal tax code). Any such assets not so disposed of shall be disposed of by a Court of Competent Jurisdiction of the county in which the principal office of the Commission is then located, exclusively for such purposes or to such organizations, as the Court shall determine, which are organized and operated exclusively for such purposes.

ARTICLE IX GENERAL PROVISIONS

Section 9.01. Fiscal Year. The fiscal year of the Commission shall begin on July 1 and end on June 30 of each year unless otherwise determined by the Board of Directors.

Section 9.02. Seal. The Board of Directors may provide a corporate seal which shall be circular in form and shall have inscribed thereon the name of the Commission and the words "Corporate Seal".

Section 9.03. Amendments. Amendments to these Bylaws may be proposed by the President or by a majority vote of the Board of Directors. Any proposed amendments must be in writing and must be read at two (2) consecutive meetings of the Commission following the meeting at which such Amendment was initially proposed. It may be voted on at the meeting at which the second reading occurs. A majority favorable vote of the Directors present at the meeting shall be necessary for adoption of the proposed amendments to the Bylaws.

Section 9.04. Severability. Any provision of these Bylaws, or any amendment of alteration thereof, which is determined to be in violation of the Act shall not in any way render any of the remaining provisions invalid.

Section 9.05. References to Gender and Number Terms. In construing these Bylaws, feminine or neuter pronouns shall be substituted for those masculine in form and vice versa, and plural terms shall be substituted for singular and singular for plural in any place in which the context so requires.

Section 9.06. Headings. The Article and Section headings in these Bylaws are inserted for convenience only and are not part of the Bylaws.

ARTICLE X INDEMNIFICATION

Section 10.01. Definitions For purposes of this Article X, the following definitions shall apply:

- (a) "Director" means an individual who is or was a Director of the Commission or an individual who, while a Director of the Commission, is or was serving at the Commission's request as a Director, Officer, partner, trustee, employee or agent of another foreign or domestic corporation, partnership, joint venture, trust, employee benefit plan, or other enterprise. "Director" includes, unless the context requires otherwise, the estate or personal representative of a Director.
- (b) "Expenses" means expenses of every kind incurred in defending a proceeding, including counsel fees.
- (c) "Indemnified Officer" shall mean each Officer of the Commission who is also a Director of the Commission and each other Officer of the Commission who is designated by the Board of Directors from time to time as an Indemnified Officer. An Indemnified Officer shall be entitled to indemnification hereunder to the same extent as a Director, including, without limitation, indemnification with respect to service by the Indemnified Officer at the Commission's request as a Director, Officer, partner, trustee, employee or agent of another foreign or domestic corporation, partnership, joint venture, trust, employee benefit plan or other enterprise.
- (d) "Liability" means the obligation to pay a judgment, settlement, penalty, fine (including an excise tax assessed with respect to an employee benefit plan) or reasonable expenses incurred with respect to a proceeding.
- (e) "Proceeding" means any threatened, pending, or completed action, suit or proceeding, whether civil, criminal, administrative or investigative, whether formal or informal, and any appeal therein (and any inquiry or investigation that could lead to such a proceeding).

Section 10.02. Indemnification In addition to the indemnification otherwise provided by law, the Commission, to the extent the law allows, shall indemnify and hold harmless its Directors and Indemnified Officers (as defined herein) against all liability and expenses, including reasonable attorneys' fees, in any proceeding (including without limitation a

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proceeding brought by or on behalf of the Commission itself) arising out of their status as Directors or Officers, or their activities in any such capacity; provided, however, that the Commission shall not indemnify a Director or Indemnified Officer against liability or litigation expense that such person may incur on account of activities of such person which at the time taken were known or believed by him or her to be clearly in conflict with the best interests of the Commission. The Commission shall also indemnify each Director and Indemnified Officer for reasonable costs, expenses and attorneys' fees incurred in connection with the enforcement of the rights to indemnification granted herein, if it is determined in accordance with Section 10.03 of this Article X that the Director or Indemnified Officer is entitled to indemnification hereunder.

Section 10.03. Determination. Any indemnification under Section 10.02 of this Article X shall be paid by the Commission in a specific case only after a determination that the Director or Indemnified Officer has met the standard of conduct set forth in such Section 10.02. Such determination shall be made:

- (a) by the Board of Directors by a majority vote of a quorum consisting of Directors not at the time parties to the proceeding;
- (b) if a quorum cannot be obtained under subparagraph (a), by a majority vote of a committee duly designated by the Board of Directors (in which designation Directors who are parties may participate), consisting solely of two or more Directors not at the time parties to the proceeding;
- (c) by special legal counsel (i) selected by the Board of Directors or its committee in the manner prescribed in subparagraphs (a) or (b); or (ii) if a quorum of the Board of Directors cannot be obtained under subparagraph (a) and a committee cannot be designated under subparagraph (b), selected by a majority vote of the full Board of Directors (in which selection Directors who are parties may participate);

The Board of Directors shall take all such action as may be necessary and appropriate to enable the Commission to pay the indemnification required by this Article X.

Section 10.04. Advance for Expenses. The expenses incurred by a Director or Indemnified Officer in defending a proceeding may be paid by the Commission in advance of the final disposition of such proceeding as authorized by the Board of Directors in the specific case upon receipt of an undertaking by or on behalf of the Director or Indemnified Officer to repay such amount unless it shall ultimately be determined that such person is entitled to be indemnified by the Commission against such expenses. Subject to receipt of such undertaking, the Commission shall make reasonable periodic advances for expenses pursuant to this Section, unless the Board of Directors shall determine, in the manner provided in Section 10.03 of this Article X and based on the facts then known, that indemnification under this Article is or will be precluded.

Section 10.05. Reliance and Consideration Any Director or Indemnified Officer who at any time after the adoption of this Article X serves or has served in any of the aforesaid capacities for or on behalf of the Commission shall be deemed to be doing or to have done so in reliance upon, and as consideration for, the right of indemnification provided herein. Such right, however, shall not be exclusive of any other rights to which such person may be entitled apart from the provisions of this Article X. No amendment, modification or repeal of this Article X shall adversely affect the right of any Director or Indemnified Officer to indemnification hereunder with respect to any activities occurring prior to the time of such amendment, modification or repeal.

The undersigned duly elected, qualified and acting President of CENTRALINA ECONOMIC DEVELOPMENT COMMISSION, INC. does hereby certify that the foregoing are the Amended and Restated Bylaws adopted by the Board of Directors by action duly taken as of July 21, 2011.

Centralina Economic Development Commission
Amended and Restated Bylaws

Joel Randolph
Secretary \ Treasurer, CEDC

DRAFT

Amended and Restated Bylaws adopted July 21, 2011



Centralina

ECONOMIC DEVELOPMENT DISTRICT

Item 6

Board Agenda Item Cover Sheet

Board Meeting Date:	January 19, 2023	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Geraldine Gardner	Presentation Time:	10min			
Presenter at Meeting:	Geraldine Gardner	Phone Number:	704-351-7130			
		Email:	ggardner@centralina.org			
Alternate Contact:	Narissa Claiborne	Phone Number:	717-434-2284			
		Email:	nknight@centralina.org			
Submitting Department:	CEDD Admin.	Department Head Approval:	G.Gardner			
Description of Agenda Item: <i>(This wording will be used to summarize the item on the agenda cover page.)</i>						
<p>The Board will receive information about the bi-annual Board Officers election process and form a nominating committee.</p>						
Background & Basis of Recommendations:						
<p>According to the organization's by-laws, Officers are elected to two-year terms and the Board of Directors convenes a nominating committee at its meeting prior to the annual meeting in April of each year.</p> <p>Officer positions are as follows:</p> <ul style="list-style-type: none"> • Chairman. The Chairman shall preside at all meetings of the Commission and shall appoint all committees which may be herein provided for and such other committees as the Chairman may deem advisable. • Vice Chairman. The Vice Chairman shall, in the absence of the Chairman, preside at meetings and exercise all of the powers of the Chairman. • Secretary/Treasurer. The Secretary/Treasurer shall insure that a record of all minutes of each meeting are kept and distributed or read for approval at each successive meeting. The Secretary/Treasurer shall read, file, and retain custody of all resolutions and papers which may come before the Commission. The Secretary/Treasurer, or his or her designee, shall retain custody of all resolutions and papers which may come before the Commission. The Commission, at the direction of the Secretary/Treasurer, shall render a statement of the financial condition of the Commission at each regular meeting and an audited statement at the end of each fiscal year. 						
Requested Action / Recommendation:						
<p>Motion to form a nominating committee , composed on at least three Directors, to recruit and review candidates for the three Officer positions and make a recommendation to the Board at its April annual meeting.</p>						

Time Sensitivity: <i>(none or explain)</i>	Nominating Committee must be formed prior to voting on Officer candidates at the April meeting.
Budget Impact: <i>(none or explain)</i>	None.
Attachments: <i>(none or list)</i>	None.



Centralina
ECONOMIC DEVELOPMENT DISTRICT

Item 7

Board Agenda Item Cover Sheet

Board Meeting Date:	January 19, 2023	Agenda Item Type:	Consent:		Regular:	X
Submitting Person:	Christina Danis	Presentation Time:				
Presenter at Meeting:	Christina Danis	Phone Number:	704-688-6502			
		Email:	cdanis@centralina.org			
Alternate Contact:	Anna Lu Wilson	Phone Number:	704-385-4790			
		Email:	alwilson@centralina.org			
Submitting Department:	CED	Department Head Approval:	Christina Danis			
Description of Agenda Item: <i>(This wording will be used to summarize the item on the agenda cover page.)</i>						
Approval of CEDD annual contract with eIMPACT for \$27,4000 to provide 2023-28 CEDS website data dashboard development, ongoing data management and technical support for 42 CEDS/regional economic indicators. Additional contract for \$4,800 includes on-call Technical Assistance with eIMPACT staff for both Centralina staff and EDD members. Annual eIMPACT contract also includes EDD member access to the eIMPACT data source Lightcast (formerly Emsi) via password protected access.						
Background & Basis of Recommendations:						
The current EDD website data portal Tableaus require updates and additional data analysis to meet the CEDS 2023-28 metrics and Prosperity Profile data dashboard. Based on research about national best practices for CEDS data dashboards, and interviews with other CEDS data providers (Headlight and StateBook) staff determined the most efficient, regionally relevant and cost supportive mechanism is offered by the team at eIMPACT. The eIMPACT team will coordinate with the EDD web developer as part of the contract to ensure a successful CEDS website launch by April 2023.						
Requested Action / Recommendation:						
Approval to enter an annual contract with eIMPACT for \$27,400 with an annual renewal for 2024 and 2025 at a secured cost of \$22,500. Approval to enter an annual contract with eIMPACT for up to \$4,800 for on-call Technial Support services.						
Time Sensitivity: <i>(none or explain)</i>	Needed to meet the EDD CEDS website launch in April 2023.					
Budget Impact: <i>(none or explain)</i>	The \$27,400 contract and on-call \$4,800 contract are within the current EDD membership and EDA Planning grant budget allocations as they reflect a change in the allocation of funds to eIMPACT from previous data subscription providers Lighcast, JobsEQ and Headlight.					
Attachments: <i>(none or list)</i>	See attached eIMPACT quotes					

Prepared for:

Centralina Economic Development District
 10735 David Taylor Drive, Suite 250 | Charlotte, NC 28262

eIMPACT Quote

Product Code	Description	Price	Qty	Subtotal
ER-SDR	eIMPACT Data Dashboard Service	\$27,400		\$27,400
	<ul style="list-style-type: none"> - Areas: <ul style="list-style-type: none"> - Centralina Region + 9 Counties + Charlotte MSA + Charlotte Regional Business Alliance custom region + United States - Dashboards (6): <ul style="list-style-type: none"> - Population Demographics - Workforce - Industry - Entrepreneurship - Prosperity Profile - Big Picture - Data Inputs (42*): <ul style="list-style-type: none"> - <i>See following page</i> - Dashboard Components: <ul style="list-style-type: none"> - Data collection, cleaning, analysis - Visualizations: charts, heat maps, cluster maps, takeaway stats - Data updates - Technical support - Secure hosting on client-specific URL - Embeddable into client and other websites - Subscription term: 1 year 			
				Total: \$27,400
Annual renewal: \$22,500 (valid for 2 renewal years)				

Accepted By _____ **On** _____

Data Input List

Population Demographics

1. Age Distribution
2. Race Distribution
3. Population Trend
4. Net Migration (Persons)
5. Educational Attainment
6. Health Indicators

Workforce

7. Occupation Characteristics
8. Jobs Forecast
9. Completions Trend by Program
10. Completions Trend by Award Type
11. Educational Attainment by Race
12. Educational Attainment by Gender
13. Entrepreneurship (BLS/BEA data)
14. Proprietors Income
15. myCareerPathway™ Dashboards*

Industry

16. Industry Characteristics
17. Job Growth Rate Trend
18. Target Industry Characteristics
19. Industry Gap Analysis (Demand Met In/Out of Region)
20. Job Postings 30-Day Industry Trend
21. International Exports (US Int'l Trade Administration)

Entrepreneurship

22. Micro-Business (<10 employees)
23. Employers by Number of FTEs
24. Non-Employer Receipts
25. Foreign Direct Investment

Prosperity Profile

26. Median Household Income
27. Air Pollution
28. 3 or more risk factors from Community Resilience Index
29. Individual Poverty
30. School Poverty (Ages 5-17)
31. Neighborhood Poverty

- 32. 30% or more of income on rent
- 33. 30% or more of income on housing expenses (for homes with mortgages)
- 34. Labor Force Participation Rate (Ages 16-24)
- 35. Unemployment Rate (Ages 16-24)
- 36. School Enrollment Rate (Ages 15-24)
- 37. Share of jobs requiring a Bachelor's degree
- 38. Commute Time
- 39. Housing and Transportation Costs as a % of Income
- 40. Educational Attainment

Big Picture

- 40. Regional Comparison Snapshot - BLS/QCEW
- 41. Single Geography Snapshot - BLS/QCEW
- 42. Benchmark Scorecard and comparison details

* Optional add-on, \$1000/month

Process: 4 weeks to live dashboard

Based on an iterative process eIMPACT creates customized data dashboards with a **fully managed, high-touch approach that limits the time requirement of the client** to providing input and feedback, while we do the heavy lifting.

Step 1: Kick-off

After signing this quote our team will go to work on the first draft of the dashboard.

Step 2: Draft Dashboard and Review

The first draft is ready in about two weeks and we convene with you on a Zoom meeting to review and collect your feedback. The link to the dashboard is also provided so you can circulate to others and spend time reviewing offline. We make edits to the dashboard based on the feedback collected. This scope includes 3 rounds of edits.

Step 3: Go live!

eIMPACT provides you with the embed code to embed the dashboard on your website as well as technical support (usually we connect directly with your web developer to get this done). The embed code is a simple html iframe, just like embedding a YouTube video. We continue to support any technical issues or data changes needed after you're live, throughout the duration of the contract.

Prepared for:

Centralina Economic Development District
10735 David Taylor Drive, Suite 250 | Charlotte, NC 28262

eIMPACT Quote

Product Code	Description	Price	Qty	Subtotal
ER-CNS	Consulting Services <ul style="list-style-type: none">- Data collection and analysis consulting- 2 hours per month over 12 month term- Services to be billed on a monthly basis, based on usage	\$200/hr	24	\$4,800
Total:				\$4,800

Accepted By _____ **On** _____